

Renewing CFUW Kanata Membership 2019-2020

Step 1 – Update your Member Profile

- Go to the website: www.cfuwkanata.ca and click **log in** (upper left corner)
- if you have forgotten your password, click on forgot password and follow the prompts
- Click on your name in the upper left
- Click on **Edit profile** and update information including your volunteer interests
- Make sure you press **Save**

Step 2 – Membership Details

N.B. If you were a new member last year, click **change**, then select Full Member

- Click on **Renew to 01 June 2020**
- If all looks good, double click on **update and next**
- Click **Invoice me**
- Note: you can stop at this point and make your payment later if you prefer. Next time you login, click on your name and continue to Step 3

Step 3 - Payment

- click on **Click on View/Pay Invoice** in yellow box
- To pay offline (i.e by cheque) follow directions in yellow box

Consider making a separate donation to CFUW Kanata Scholarship Trust, details on Invoice

You will get an emailed receipt for payment when your cheque is received by the Membership Convenor.

Questions? Call or email Jennifer Rose, Membership Convenor
rosejen76@outlook.com
613-270-9844